

About Us

Clinic Virtual Assistant is a fast growing Medical, Dental and Legal Office Virtual Assistant firm based in the United States, with HIPAA certified, multi-talented and highly experienced remote workers in different tasks, for Medical Doctors, Dentists, and Lawyers.

Our virtual assistants are well trained and flexible to take on any extra tasks you would like them to perform.

They are fully equipped with up-to-date technical requirements allowing them work remotely and provide you the best services.



More Information :



(618) 705-0119



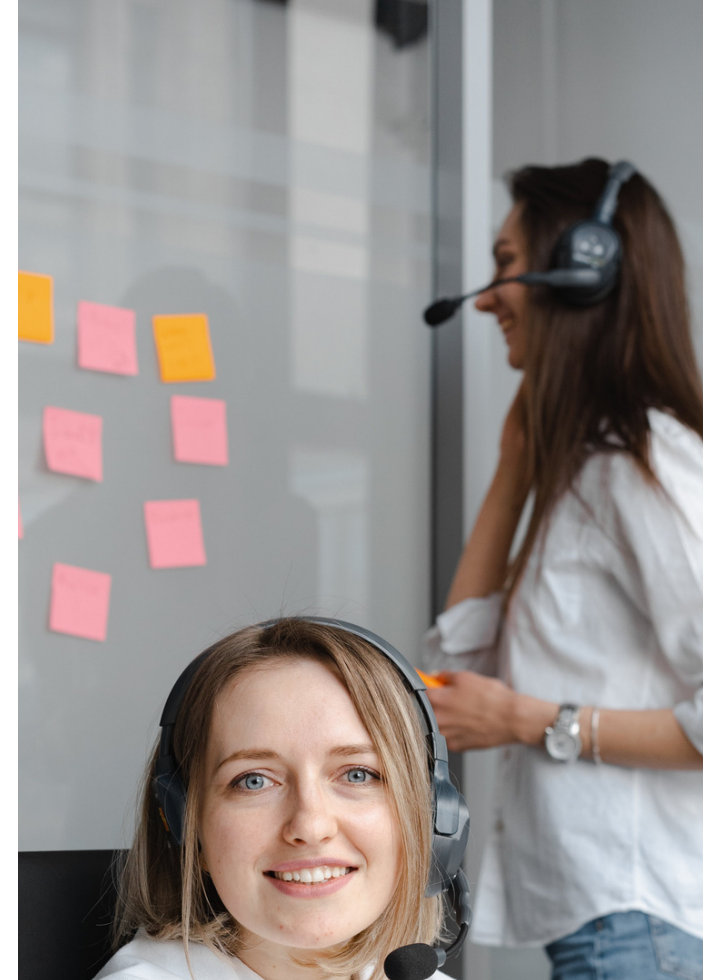
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**Empowering
Efficiency.
Maximizing
Your Time.**



FAQs

Qn: Can I customize the services?

Ans: Absolutely! We take pride in offering fully customizable services tailored to meet your unique requirements. Our VAs are adept at adapting to various tasks and responsibilities based on your specific needs.

Qn: What are your pricing plans?

Ans: Our pricing is structured at a rate of **\$9/hour per virtual assistant.**

Qn: Are there any other hidden fees or additional costs I should be aware of?

Ans: We pride ourselves on providing straightforward and transparent pricing without any hidden fees or unexpected costs. When you engage our VA services, you can stay rest assured that there are no hidden charges.

Qn: Do I need to sign a contract?

Ans: No contracts are involved. Only a simple agreement, simply stating that you agree to use our services.

How it works

Hiring a VA

Only 3 Simple Steps are involved when hiring a VA from us.

Step 1: Tell us the needs of your clinic and what type of VA you want

Step 2: We provide you a list of potential VAs that suit your needs

Step 3: You select the VA that you see fits the position

Paying Invoices

We facilitate payments through Square, a trusted payment processing platform. Square offers convenient payment methods, including major credit and debit cards, and bank transfers.



Our Services

Front Desk Work

- Answering the phone
- Managing emails and faxes
- Scheduling patients
- Relaying patient inquiries
- Managing patient records

Back Office Work

- Insurance Verification
- Prior Authorizations
- Medical Billing and Coding
- Processing Claims
- Handling labs and
- Diagnostics

Medical Scribing

- Doing Progress Notes in SOAP Format
- Live Scribing - via zoom or in-built EMR
- Transcribing
- Proficient in Medical Terms